

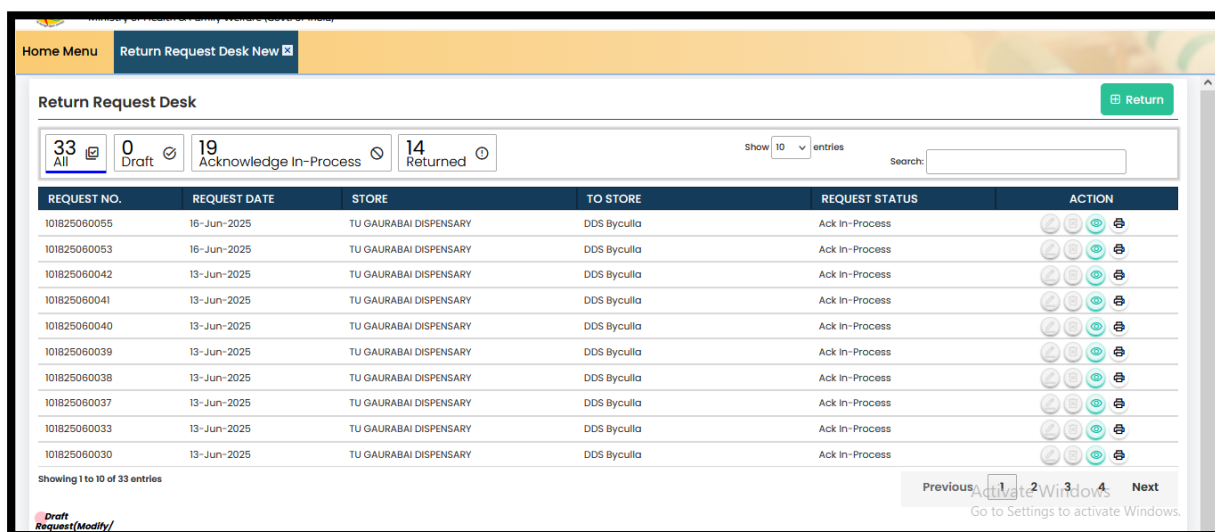
RETURN REQUEST

This process is for returning drugs to DDS/TU levels.

Steps to follow:

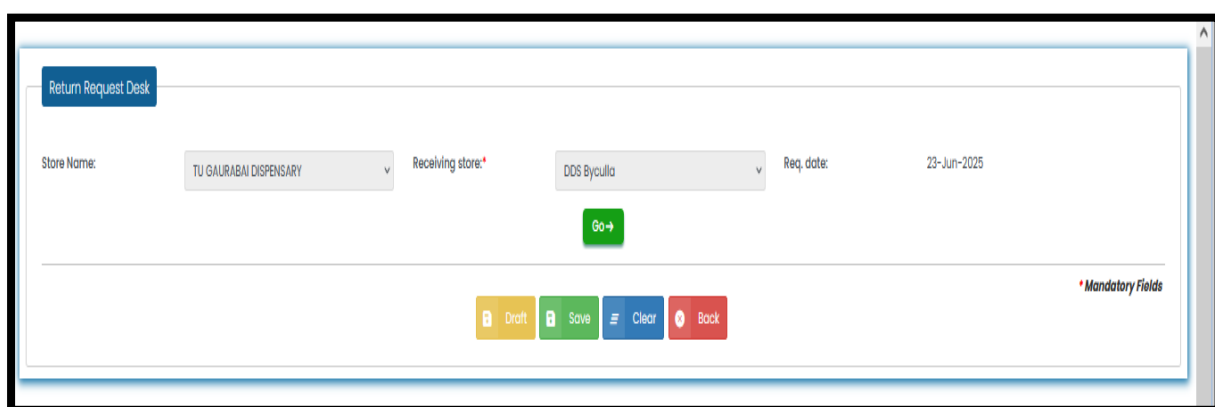
[Services => Return => Return Request Desk](#)

1. Click on 'Return' button.



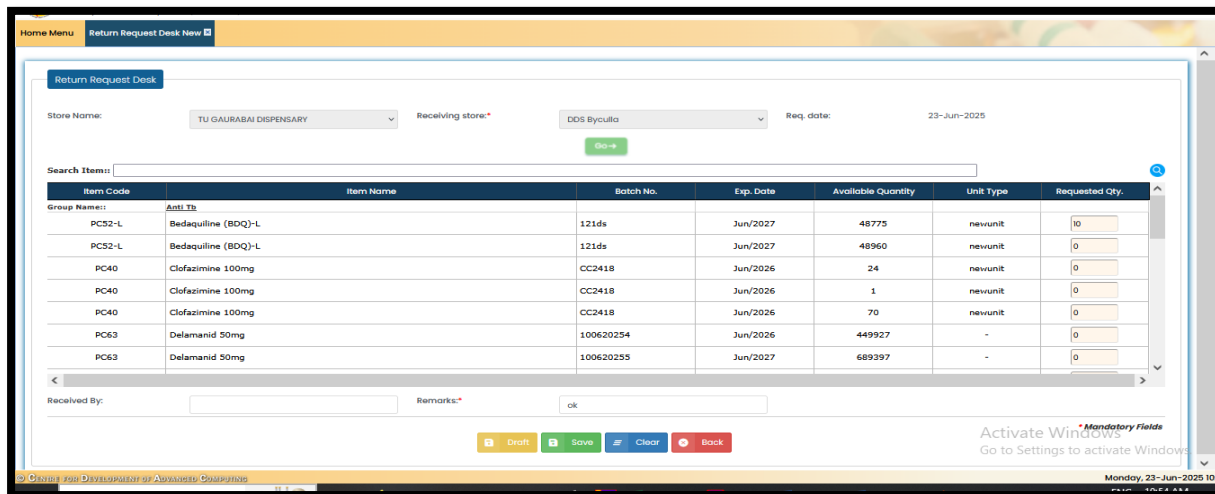
The screenshot shows the 'Return Request Desk' interface. At the top, there's a navigation bar with 'Home Menu' and 'Return Request Desk New'. Below this, a summary bar shows counts: 33 All, 0 Draft, 19 Acknowledge In-Process, and 14 Returned. A 'Return' button is visible in the top right. The main area contains a table with columns: REQUEST NO., REQUEST DATE, STORE, TO STORE, REQUEST STATUS, and ACTION. The table lists 10 entries, all with 'Ack In-Process' status. At the bottom, there are pagination controls showing 'Showing 1 to 10 of 33 entries' and window navigation buttons (Previous, 1, 2, 3, 4, Next).

2. Select 'Store Name' and click on 'GO' button.



The screenshot shows the 'Return Request Desk' form. It has three input fields: 'Store Name' (with a dropdown menu showing 'TU GAURABAI DISPENSARY'), 'Receiving store' (with a dropdown menu showing 'DDS Byculla'), and 'Req. date' (with the value '23-Jun-2025'). A green 'Go' button is located below these fields. At the bottom, there are four buttons: 'Draft', 'Save', 'Clear', and 'Back'. A red asterisk and the text 'Mandatory Fields' are visible on the right side of the form.

3. Search for the drug and fill the quantity in the Requested Quantity box.



Item Code	Item Name	Batch No.	Exp. Date	Available Quantity	Unit Type	Requested Qty.
PC52-L	Bedaquiline (BDQ)-L	121ds	Jun/2027	48775	nevunit	10
PC52-L	Bedaquiline (BDQ)-L	121ds	Jun/2027	48960	nevunit	0
PC40	Clofazimine 100mg	CC2418	Jun/2026	24	nevunit	0
PC40	Clofazimine 100mg	CC2418	Jun/2026	1	nevunit	0
PC40	Clofazimine 100mg	CC2418	Jun/2026	70	nevunit	0
PC63	Delamanid 50mg	100620254	Jun/2026	449927	-	0
PC63	Delamanid 50mg	100620255	Jun/2027	689397	-	0

4. Enter Remarks and click on 'Save'.



Print Date and Time: 22-Oct-2018 12: 53
User Name Dtc, Gaya

Return Date : 22-Oct-2018
Return To : TU Gaya DTC 01

Request No./Request Date: 101818100001/22-Oct-2018

S.No.	Drug Name	Batch No.	Manufacturer Name	Expiry Date	Req./Return Qty.
1	2FDC (P) (H50 & R75) [DSTB-CP(P)]	ERE6653A	Lupin Ltd	Oct/2018	5 / 5 Blister of 28 Tabs

(DTC, Gaya (-))
Return on Behalf of Tuberculosis Division (TB)

5. The system will generate the voucher.